

## Level 2 Award for Personal Licence Holders (RQF)

Under the Licensing Act 2003, anyone authorising the retail sale of alcohol will have to hold a personal licence. In order to qualify for a personal licence, an applicant must hold a licensing qualification which is Government approved.

The Level 2 Award for Personal Licence Holders has been specifically designed to meet the statutory requirements of the Licensing Act 2003.

### Who should attend?

This is a nationally recognised qualification designed for anyone authorising the retail sale of alcohol in licensed premises including:

- ❖ Pubs
- ❖ Bars
- ❖ Hotels
- ❖ Restaurants
- ❖ Nightclubs
- ❖ Off-licences
- ❖ Casinos
- ❖ Any other venue or site where alcohol is sold

### Course Content

- ❖ The roles, responsibilities and functions of licensing authorities within the framework of the licensing objectives
- ❖ The application process for a personal licence
- ❖ The role and legal responsibilities of the personal licence holder, and the penalties relating to failure to comply with the law
- ❖ The premises licence
- ❖ The content and purpose of operating schedules
- ❖ The role and duties of the designated premises supervisor
- ❖ Unauthorised licensable activities
- ❖ Permitted temporary licensable activities
- ❖ Rights of entry to licensed premises
- ❖ Police powers with regard to suspension and closure of licensed premises
- ❖ The specific prohibitions for the sale of alcohol
- ❖ The strengths of alcoholic drinks, and the effects of alcohol on the human body
- ❖ The protection of children from harm
- ❖ The responsible retail sale of alcohol

### Outcomes

Upon successful completion of the course you will be able to understand the law in relation to the Licensing Act 2003.

### Further Information

A handbook supports the qualification and covers all the information needed for the examination.

**Course Duration:** one day

**Awarding body:** Highfield Qualifications

**Assessment:** multiple choice exam

**Certificate** Level 2 Award for Personal Licence Holders